

DR N K MUHAMMED RESEARCH GRANT
(Constituted by Dr N K Muhammed Academic Chair for Value Based Higher Education)
M E S KEVEEYAM COLLEGE VALANCHERY

1. INTRODUCTION AND OBJECTIVES

The vision of Dr. N K Muhammed Chair for value based higher education is to honour the contributions of the great soul in the educational development of the region. The academic chair constitutes a fund for the adhoc faculty members of MES Keveeyam College with a broad objective of promoting research aptitude and scholastic excellence. The research grant will be awarded for one faculty member in a year initially. It aims at giving an opportunity to adhoc faculty members to carry out minor research projects with the financial assistance given by the academic chair.

2. ELIGIBILITY AND TARGET GROUP

Adhoc faculty members working in MES Keveeyam College with at least one year of experience can apply for the research grant.

3. NATURE OF ASSISTANCE

Minor research project in any discipline (Science/Commerce/Arts) will cover a financial assistance of Rs. 50000.

Item	ceiling
Equipment (For all disciplines)	50%
Books and Journals (For all disciplines)	50%
Chemicals/Glasswares (For Science discipline only)	20%
Travel/field work	10%
Contingency	10%

The equipment, books, journals, chemicals/glassware procured by the Principal investigator using the grant must be deposited to Department/Library after the completion of the project and thereafter it will be the institutional property. The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies, stationery, postage, telephone calls, internet, computation and printing needed for the project. It can also be used as registration fee of international/national conferences for paper presentations related to the project. Expenditure towards the audit fee may also be claimed under contingency head. The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing project. This can also be used for presenting papers based on the project in International/National conferences. The Principal investigator cannot claim duty leaves for the purpose of travelling.

4. DURATION

The duration of the project will be two years. The effective date of implementation of the project will be mentioned in approval-cum- sanction letter.

5. PROCEDURE FOR APPLYING

The adhoc faculty members who wish to apply for the research grant shall submit the research proposals in the proforma given as annexure

6. SELECTION

The submitted proposals will be sent to experts in the relevant area and after getting approval from the experts the applicants will be called for presentation of the project before the selection committee. The selection committee comprises of The Patron of Dr. N K Muhammed Chair (Chairman), Secretary (College Managing Committee), Principal, Coordinator of Research Promotion Council and Coordinator of IQAC.

7. RELEASE OF GRANT

70% of the grant will be released along with the sanctioning letter. After the completion of one year, the Principal investigator should submit the annual progress report, expenditure statement and audited utilization certificate. The principal investigator is supposed to make a presentation on the progress of the project before the expert committee. Based on the recommendation of the committee the balance amount will be released. In case the Principal investigator leaves the institution without completing the project, he/she has to refund the amount claimed under the heads of travel and contingency.

8. SUBMISSION OF FINAL DOCUMENTS

After the completion of the project the principal investigator should submit the final report along with the expenditure statement and utilization certificate. The principal investigator should ensure that the research thesis is in line with the UGC guidelines about plagiarism. The principal investigator shall take necessary steps to publish the findings of the investigations in international/national peer reviewed journals.

9. IMPORTANT DATES

Last date of submission of proposal : 03-09-2018

(Soft copy of the proposals shall be mailed to igac.meskvm@gmail.com)

Presentation of shortlisted proposals : 20-09-2018

The proposal form and notification can be downloaded from the website www.meskvmcollege.org